

ENFORD PARISH COUNCIL

ANNUAL GENERAL MEETING

Draft Minutes of the meeting of 20th May 2015

Present:	Cllr Richard Roberts	Chairman
	Cllr Nigel Murray	Vice Chairman
	Cllr Jane Young, Cllr Pat Holdway	Councillors
	Cllr Bruce Waight, Cllr Richard Petitt	Councillors
	Cllr Gareth Holden, Cllr Michael Fay	Councillors
	Cllr David Harbottle	Councillor
	Mrs Elizabeth Harrison	Clerk

The Chairman opened the meeting at 19.02hrs

- 15/342 Apologies:** Cllr D’Arcy-Irvine was unable to attend.
- 15/343 Public Questions:** There were no members of the public present
- 15/344 Verification of Minutes:** The Minutes were from the AGM of 14th May 2014. Cllr Holden proposed them as an accurate record and Cllr Fay seconded the proposal.
- 15/345 Declarations of Interest:** There were none.
- 15/346 Election of Chairman:** Cllr Harbottle proposed that Cllr Roberts remain as Chairman and Cllr Murray seconded the proposal. All Cllrs were in agreement and Cllr Roberts accepted.
- 15/347 Election of Vice Chairman:** Cllr Roberts proposed that Cllr Murray remain as Vice Chairman and Cllr Fay seconded the proposal. All Cllrs were in agreement and Cllr Murray accepted.
- 15/348 Election of Committees and representatives on other Groups:**
Planning Committee – Whilst all Councillors are involved in this it was agreed that, as a builder, Cllr Petitt should remain ‘head’ the Planning Committee. This was proposed by Cllr Harbottle and seconded by Cllr Murray.
Rights of Way - Cllr Taylor has looked at this role since the last Council meeting. It was proposed by Cllr Petitt and seconded by Cllr Holden that she take the role on. Cllr Taylor agreed.
Roads and Highways – Cllr Harbottle has continued to make sterling work of this specific role in the last year. It was proposed by Cllr Holden that he continue, seconded by Cllr Fay and Cllr Harbottle agreed.
Press Officer – Cllr Holden has been doing this role for the last year. Cllr Murray proposed that he continue and Cllr Holdway seconded the proposal. Cllr Holden agreed.

Playpark& Activities -Cllr Fay has been in charge of repairing and maintaining the facilities. Cllr Roberts proposed that he continue and Cllr Harbottle seconded this proposal. Cllr Fay agreed

Representatives of the Parish Council for:

Tidworth & Pewsey Area Boards – Whilst unable to be present, Cllr D’Arcy-Irvine agreed to continue in this role. This was proposed by Cllr Murray and seconded by Cllr Holdway and agreed by all other Councillors.

Parish Hall – Cllr Young had previously taken this role. It was proposed by Cllr Fay and seconded by Cllr Petitt that she continue to do so and agreed by all other Councillors.

Village Hall –This has been done by Cllr D’Arcy-Irvine for the past year and he has agreed to continue in this role. It was proposed by Cllr Murray and seconded by Cllr Young that he continue to do so and agreed by all other Councillors.

Parochial Church Council – Cllr Petitt had previously taken this role. It was proposed by Cllr Holden and seconded by Cllr Fay that he continue to do so and agreed by all other Councillors.

Police/NHW Scheme – Cllr Roberts had previously taken this role. It was proposed by Cllr Murray and seconded by Cllr Harbottle that he continue to do so and agreed by all other Councillors.

Parish Plan – Cllr Murray was proposed by Cllr Roberts and seconded by Cllr Holdway to liaise with Steve Becker on the Parish Plan.

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Finance– The Clerk confirmed that the 2015/16 Precept had arrived in the bank account and read out the current balance - £8,571.83. This was reconciled against the April bank Statement.

The Clerk will organise the Donations cheques and hopes to distribute these at the Annual Parish Meeting on 27th May.

The Clerk reported that the Council’s accounts 2014-2015 had been balanced up to 31st March 2015 and been internally audited. By law the accounts are available for public inspection for a period of 3 weeks by appointment only – see notices on boards). It was suggested the Council thank Steve Becker for his time and effort. His audit report suggested the Asset Register should be updated. Cllr Young has agreed to assist the Clerk in this. Cllr Waight said the Defibrillator should be included.

The Clerk raised the matter of the insurance renewal which is due on 16th June. The previous financial year’s premium had been £596.00 and this renewal is substantially lower at £444.00. Cllr Roberts suggested we depreciate the total asset figure (currently listed as £23,389.00). This change and the updating of the Asset register may affect the premium further but at least they would be more accurate and realistic. Cllr Petitt will send the contact details of the Parish Hall’s insurers to the Clerk.

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Any Other Business -

i. It was agreed that the **June meeting** (currently set for 24th) should be **brought forward to JUNE 17th** due to the work/holiday commitments of Cllrs Murray and Roberts.

ii. Planning Application 15/04071/FUL: The Grange. The Architects had previously requested they attend the meeting to explain the extensive plans. Unfortunately due to ill health there was no one available on the night. Cllr

Petitt studied the plans and explained them to the Council and it was agreed that there was no need for a site visit and the Council should support the application.

iii. Cllr Harbottle said the next Community Day was on 27th May and listed the current jobs to be done. Please contact him should you wish to add anything further before then.

iv. Cllr Harbottle also reported that the Everleigh Recycling Centre will close on a Wednesday and Thursday from 13th July 2015. Their opening hours are 10.00 to 16.00hrs.

v. Cllr Taylor raised the matter of possible extra fly-tipping and garden waste dumping once the charge for emptying green bins starts. Cllr Petitt suggested a piece in the Newsletter to raise collective awareness of this potential problem. Another possible thought around the problem was a Community Skip.

vi. The Allotment site. As no one knows who actually owns this it was agreed that a letter should be written to those using it in an effort to 'block' the possibility of their possible claim to the land and usage through precedent. This is a 12 year period and a letter from the Council would 'start the clock' on this potential problem.

15/351 **Date of the next Annual General Meeting:** Wednesday, May 2016, the actual date to be advised.

There being no other business, the Chairman closed the meeting at 20.15hrs.

Elizabeth Harrison – Clerk to Enford Parish Council